

**Instructional Access Form for Students**

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Listed below are the main instructional platforms that will be used for Virtual Learning in British Literature and Yearbook for the 2020-2021 school year. The information provided will assist with access credentials to navigate the various platforms.


The main platforms for Virtual Learning in British Literature and Yearbook will be **Microsoft Teams, Google Classroom and VERGE**. **Microsoft Teams** will be used for **LIVE** learning sessions, conferences, and instructional activities. **Google Classroom** will be used for daily communication of learning assignments and teacher/student feedback. **VERGE** will be used for daily communication of school wide and class announcement and important instructional information.



Virtual Learning Technical Support Request Link - [DCSD Technical Support Help Desk](#): 678-676-1188


**Note:** For instructional resources not available through Launchpad, technical support will be available through the local school or vendor.



**British Literature & Yearbook Instructional Resources for 2020-2021**

**Platform:**  Verge  
**Link:**  [its Learning](#)

**Access Credentials:** Students can login using  [DCSD Launchpad](#)



**Platform:**  Microsoft Teams  
**Link:**  [DCSD Launchpad](#)

**Access Credentials:** Students can login using  [DCSD Launchpad](#) or through Office 365 School Account



**Platform:**  Google Classroom  
**Link:** [Google.com](https://www.google.com) 

**Access Credentials:**  
*Gifted & Accelerated-* qhivhev  
*2<sup>nd</sup> Period Collab w/ Ms. C. Williams:* zumodai  
*Yearbook:* 3u4njkv



**Additional British Literature & Yearbook Resources**

**Platform:**  Vocabulary.com (Will be used for Vocabulary Lessons and Testing Purposes)  
**Link:**  [DCSD Launchpad](#)

**Access Credentials:** Email classroom teacher

**Platform:**  Common Lit (Will be used for some texts, speeches and articles)  
**Link:**  [DCSD Launchpad](#)

**Access Credentials:** Email classroom teacher

**Platform:**  Yearbook Avenue (Will be used for creating this year's yearbook)  
**Link:** [yearbookavenue.jostens.com](https://yearbookavenue.jostens.com) 

**Access Credentials:** Email classroom teacher for codes and job number.

## How do I log into Launchpad from a Personal Device to Access Verge and Microsoft Teams?



### Method 1 ( Personal Device):

1. Go to the following URL: [students.dekalbschoolsga.org](https://students.dekalbschoolsga.org)
2. Click on the words **Login with Active Directory**
3. Username is your DCSD issued **student number**
4. Password (Grades 6 – 12): Students in grade 6 – 12 must log into a DCSD student computer to set their password. **The default password is dekalb00.** The student will be prompted to change password which will take about 15 minutes to communicate to the appropriate systems.
5. Click Sign IN
6. The LAUNCHPAD portal screen should appear.
7. Locate and Click on the VERGE icon

### Method 2 (Personal Device):

1. Go to the [dekalbschoolsga.org](https://dekalbschoolsga.org) website
2. Scroll down the home to locate the **LAUNCHPAD ICON**  **Launchpad**
3. Click on the icon and you are now logged in to access resources
4. Locate and Click on the VERGE Icon 

### Method 3 (Chromebook - School Issued Device):

1. Locate LAUNCHPAD Icon on your Desktop  **Launchpad**
2. Click on the Icon and you are now logged in to access resources
3. Locate and Click on the Verge Icon 

### Method 4 (Teams Only):

1. Sign-in to Google Classroom
2. Click the arrow at the bottom of the class banner
3. Copy and paste the link attached to room
4. Join the class meeting in Teams

## How do I log into Launchpad from a Personal Device to Google Classroom?

1. Go to Google.com and sign-in with your [s-number@dekalbschoolsga.org](mailto:s-number@dekalbschoolsga.org) and password
2. Go to the waffle (3x3 dots) next to your sign-in image or icon
3. Go to the Classroom App
4. In the top right corner, click the plus sign and select join class
5. Enter the teacher provided class code